



FARLEIGH

Groundsperson
Candidate Information Pack
Part time, Year round
Permanent
Starting - as early as possible



Head's Welcome

Welcome from Fr Simon Everson, Headmaster

Thank you very much for your interest in the position of part time Groundsperson at Farleigh School.

Farleigh has grown into a School of which we are very proud, with over 460 boys and girls, aged 3 to 13, boarding and day. We are a leading Catholic Prep School which welcomes all faiths, or none. Farleigh is a wonderful environment in which to work, combining excellent teaching, modern facilities and countless opportunities for children to grow in confidence and discover their talents.

We are aspirational in seeking the very best for the young people in our care and pupils go on to a wide range of leading senior schools. We enjoy their company and prepare them for an exciting future, encouraging them to have a warmth, depth of knowledge and sense of purpose that will serve them well in the years to come.

We work with a team of skilled and dedicated staff, each member playing a key role in the running of the School and in creating a warm, friendly and welcoming atmosphere for pupils and parents. We are also extremely fortunate to have an incredibly loyal parent body who support and work with us in so many ways.

I hope that you enjoy finding out a little bit more about us and the role of part time Groundsperson. If you would like an informal discussion about the position, please call Nikki Lloyd, the HR Manager, on 01264 710766.



About Farleigh

Farleigh School is a highly successful and vibrant co-educational prep school for boarders and day pupils, aged 3 to 13, based in the beautiful Test Valley of Hampshire and set in 70 acres of open parkland and landscaped woodland. We are just off the A303, close to Andover, Stockbridge, Salisbury and Winchester.

A leading Catholic School which welcomes all faiths, or none, Farleigh combines excellent teaching, modern facilities and countless opportunities for children to grow in confidence and discover their talents.

Farleigh is committed to providing the very highest standard of teaching and pastoral care to ensure that every child is well looked after, happy and fulfilled. The School is aspirational in seeking the very best for the young people in its care and pupils go on to a wide range of leading senior schools.

At Farleigh, we pride ourselves on our team of skilled and dedicated staff. Each member plays a vital role in the running of the School and in creating a warm, friendly atmosphere for pupils and parents.

Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All offers of employment will be subject to the relevant safeguarding and background checks, including an enhanced DBS check and references.

Our Location & Surrounding Area



Farleigh School

Red Rice

Andover

Hampshire

SP11 7PW

www.farleighschool.com



Groundsperson

Farleigh School is looking to appoint an enthusiastic and conscientious Groundsperson to work in our beautiful grounds as part of our hard working and skilled grounds and gardens team.

This is a physical role in which you will support the grounds team in pitch preparation, spraying, scarification, woodland clearance, log splitting, fertilizing application and other grounds maintenance tasks. The successful candidate will also assist in keeping the School estate tidy and clean, to include the sweeping of paths, clearance of snow and ice, litter clearance and any other duties that are required by the Grounds Manager, enabling the school to operate in a safe and orderly manner.

Responsibilities include:

- Carry out general grounds and pitch care tasks including mowing and spraying using the relevant machinery i.e. a triple ride on mower and chainsaw
- Set up pitches for games fixtures as directed by the Grounds Manager
- Assist with keeping the School estate litter free, tidy and clean, including the sweeping of paths
- Be available to help clear snow and ice etc., so as to enable the School to operate in a safe manner
- Attend training courses as directed
- Carry out other duties that are required set out by the Grounds Manager

This is a part time, all year round position working 1 day per week between 8am to 4pm with a 30 minute unpaid lunch break. There is flexibility for the working day to be a Monday, Tuesday, Thursday or Friday.

Job Description: Groundsperson

Responsible to: Grounds Manager

Purpose of the Job: To operate as an effective member of the Grounds Team by ensuring all grounds and games surfaces (including sports pitches) throughout the School site are maintained to a high standard deemed acceptable by the School. Ensuring compliance to health and safety regulations whilst ensuring that all equipment, tools and materials are maintained in line with safety standards.

Particular Duties:

- Carry out general mowing and spraying tasks
- Assist with keeping the School estate litter free, tidy and clean including the sweeping of paths
- Be available to help clear snow and ice etc., so as to enable the School to operate in a safe manner
- Attend training courses as directed
- Carry out other duties that are required set out by Grounds Manager

The ideal candidate will demonstrate:

- Show a keen interest in and knowledge of grounds maintenance and horticulture
- Ability to use relevant machinery in safe and proper manner
- Demonstrate a knowledge of health and safety standards appropriate to work settings and implement them at all times
- IOG level 1 to 3 qualification
- NVQ level 2 sports turf qualification or relevant experience
- PA1/PA2 and PA6 spraying qualification
- IOG level 2-3 winter and summer pitch preparation.
- Be committed to learning and implementing modern working practices
- Possess the broad range of skills necessary to fulfil all areas of the role and/or demonstrate the desire and ability to learn and implement these skills
- Be able to work under their own initiative or as part of a team
- Demonstrate good problem solving, planning and organisational skills
- Possess good verbal communication skills, using language appropriate to our School environment
- Be able to interact professionally and positively with pupils, staff and visitors
- Be self-motivated, with a personal commitment to professional development and learning

The ideal candidate will demonstrate:

- Ability to work as part of a team and on own initiative;
- Previous experience in a similar position or demonstrates transferable skills and experience and a desire to learn;
- Self-motivating with the ability to multi-task;
- Good interpersonal skills;
- Excellent attention to detail and high professional standards.

This job description will be reviewed and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.



Salary, Benefits & Application Process

The successful candidate will receive a remuneration package which includes:

- A part-time annual salary of £5,081.70 paid monthly in 12 equal instalments
- Membership of our support staff pension scheme
- Membership of the support staff Life Assurance for 3 x annual salary
- Free school meals during working hours in term-time
- Pro-rata paid holiday based on 28 days full time equivalent plus bank holidays
- Free car parking
- Free uniform
- Supportive colleagues and a team environment
- A beautiful setting in which to work
- Access to staff social events throughout the year

To apply for this position, please complete the support staff application form and return to Nikki Lloyd, the HR Manager at hr@farleighschool.com as soon as possible.

Farleigh School reserves the right to appoint at any time in the recruitment process.

Safeguarding:

Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful applicant(s) must be willing to undergo appropriate Child Protection Screening, including references from past employers and an enhanced DBS disclosure and an online search in line with safer recruitment.

Equal Opportunities:

Farleigh School is a co-educational organisation that believes strongly in equal opportunity for all.