

FARLEIGH

SCHOOL

PERSON SPECIFICATION

Minibus Driver / Maintenance Assistant

Experience

Desirable

- Experience of driving a variety of vehicles
- Previous experience of working in a school environment

Qualifications

Essential

- Full driving licence, with no convictions

Desirable

- CTA / MIDAS qualification
- D1 on driving licence (i.e. can drive a 17 seater minibus 3.5T)

Skills & Knowledge

Essential

- Reasonable physical fitness to perform light maintenance duties, including manual handling, changing a minibus tyre etc.
- Ability to operate school bus in a safe and responsible manner
- Problem solving skills
- Effective verbal and listening communications skills
- Ability to record and maintain daily records
- Good time management skills
- Ability to work on own initiative

Desirable

- DIY skills
- Knowledge of the roads around Andover and the surrounding villages

Personal Qualities and Attributes

Essential

- Able to work with children
- Approachable and composed demeanour
- Honest, trustworthy and respectful
- Reliable, conscientious and willing to work as part of a team
- Flexibility with regards to working hours and the type of work undertaken
- Commitment to the school's aims and ethos
- Positive attitude with a sense of humour
- Willingness to help colleagues and students alike

Desirable

- Willingness to work on occasional weekends